©
GOVERNMENT OF TAMIL NADU
2021

[Regd. No. TN/CCN/467/2012-14

[R. Dis. No. 197/2009. [Price : Rs. 3.20 Paise.



## TAMIL NADU GOVERNMENT GAZETTE

PUBLISHED BY AUTHORITY

No. 40]

CHENNAI, WEDNESDAY, OCTOBER 6, 2021 Purattasi 20, Pilava, Thiruvalluvar Aandu–2052

## Part III—Section 1(a)

General Statutory Rules, Notifications, Orders, Regulations, etc., issued by Secretariat Departments.

## NOTIFICATIONS BY GOVERNMENT

## **CONTENTS**

	Pages.
LABOUR WELFARE AND SKILL DEVELOPMENT DEPARTMENT	
Amendments to the Tamil Nadu Beedi and Cigar Workers (Conditions of Employment Rules)	104-108
HOME DEPARTMENT	
Amendments to the Tamil Nadu Prison Rules, 1983	109

## NOTIFICATIONS BY GOVERNMENT

## LABOUR WELFARE AND SKILL DEVELOPMENT DEPARTMENT

## Amendments to the Tamil Nadu Beedi and Cigar Workers (Conditions of Employment) Rules.

[G.O. Ms. No. 117, Labour Welfare and Skill Development (K2), 3rd September 2021, ஆவணி 18, பிலவ, திருவள்ளுவர் ஆண்டு-2052.]

No.SRO A-18/2021.— In exercise of the powers conferred by Section 44 of the Beedi and Cigar Workers (Conditions of Employment) Act, 1966 (Central Act 32 of 1966), the Governor of Tamil Nadu hereby makes the following Amendments to the Tamil Nadu Beedi and Cigar workers (Conditions of Employment) Rules, 1968, the draft of the same having been previously published, as required by sub-section (3) of Section 44 of the said Act.

### **AMENDMENTS**

In the said rules .-

- (1) in rule 26, sub-rule (2) shall be omitted;
- (2) rule 28 shall be omitted;
- (3) in rule 36,-
  - (i) for sub-rule (1), the following sub-rule shall be substituted, namely:-
  - "(1)(a) Every Employer Shall Maintain .-
    - (i) an Employee Register in Form No. XIX;
    - (ii) a Register of Employment in Form No. XX;
    - (iii) a Register of Wages in Form No. XXI; and
    - (iv) a Register of Leave and Social Security Benefits in Form No. XXII.
    - (b) The registers referred in clasuse (a) shall be maintained either electronically or manually.
    - (c) Where the registers referred in clause (a) are maintained in electronic form, the Lay-out and presentation of the register may be adjusted without changing the integrity, serial number and contents of the columns of the register.";
  - (ii) in sub-rule 2A,-
    - (a) clause (ii) shall be omitted;
    - (b) for clause (iii), the following clause shall be substituted, namely:-
    - "(iii) If an employee loses his Service Book the employer shall provide him with another copy thereof on payment of ten rupees, within three days from the date of receipt of an application to that effect and shall have entries made in it from the Employee Register in Form XIX. The cost of photograph of the employee to be affixed to the Service Book shall be met by the employer.";
    - (c) sub-rules (3) and (5) shall be omitted.
- (4) Form Numbers "V", "VI",, "VII", "XIII", "XIV-B", "XV" and "XVI" shall be omitted;
- (5) after Form No. XVIII, the following Forms shall be added, namely:-

## "FORM No – XIX EMPLOYEE REGISTER [See sub-rule (1) of rule 36]

Name and Address of the Beedi and Cigar Establishment:

Name and Address of the Employer: Name of the Manager / Incharge: License No:

	Ветагкя	(28)	
	Reason for Exit	(27)	
Date of Exit		(26)	
	Specimen Signature / Thumb Impression	(25)	
	Mobile Number	(24)	
	otodq	(23)	
	Bank A/c Number, Name of Bank, Branch (IFSC)	(22)	
	Period of Suspension if any	(21) (22)	
	Date on which made permanent		
	Date on which completion of 480 days of service	(19)	
rvice	Date of receipt of application for duplicate copy and Date on which duplicate copy Issued	(18)	
Issue of Service Book	Date on which received for making entry and date on which returned	(17)	
ssl	Date of issue to the employee	(16)	
Asdhaar Number		(15)	
ESI Corporation Number		(14)	
	Employees Provident Fund Number		
Permanent Address		(12)	
	Present Address	(11)	
	Industrial worker / Home worker	(10)	
Designation		6)	
(pe	Category (Highly skilled / Skilled/ Semi-skilled / Unskille	(8)	
Date of entry into service		(2)	
Date of Birth		(9)	
Father / Spouse Name		(5)	
Gender		(4)	
Employee Identity No.		(3)	
Name of the employee		(2)	
Serial No.		(1)	

## FORM No - XX

## REGISTER OF EMPLOYMENT

## [See sub-rule (1) of rule 36]

Name and Address of the Beedi and Cigar Establishment:

Name and Address of the Employer:

Name of the Manager/Incharge:

License No:

Festival Holidays Approval Proceedings No. and Date:

For the period from ...... to ......

roved Festival Holidays:

9	
4	
3	
2	
1	
	1 2 3 4 5

	Кетагкя	(12)	
(**) Ye	Benefit availed for working on Festival Holida	(11)	
ay (**)	Benefit availed for working on National Holid	(10)	
	Number of days on Loss of Pay	6)	
	Total Hours of Overtime Worked	(8)	
	Total Days Worked	(7)	
	31		
	30		
	52		
	28		
	72		
	56		
	52		
	24		
e <u>r</u> s	23		
vorke	22		
y)*/ me v	21		
f an	50		
ne (l se of	61		
rertir n ca	81		
ig ov	<u>ل</u> ا		
ludir	91		
Daily Hours of work in including overtime (If any)*/ No. of Beedi / Cigar Manufactured in case of Home workers	91	(9)	
vork yar N	************************************		
of v	13		
lours eedi	71	-	
aily h			
g Š	01		
	6		
	8		
		-	
	9		
	<u> </u>	-	
	<i>t</i>		
	ε		
	Į.		
Time at which work ends		(5)	
Rest Interval		(4)	
Time at which work commences		(3)	
	Name of the employee	(2)	
	Serial No. in Employee Register	£	

\* Abbreviations to be used: H-Weekly Holiday FH - Festival Holiday NH - National Holiday EL - Earned Leave ML - Medical Leave

\*\* Abbreviations to be used:- H- for holidays allowed W/D - for work on double wages W/H - for work with substituted holiday HW - Holidays with Wages MBL - Maternity Leave SH - Substituted Holidays SP - Suspension LOP - Loss of Pay

'N/E' if not eligible for wages

FORM No - XXI

REGISTER OF WAGES

[See sub-rule (1) of rule 36]

Industrial Premises Home Workers

See

Young person

Adult

No. of employees

Total number of persons employed:

Name and Address of the Beedi and Cigar Establishment:

Name and Address of the Employer Name of the Manager/Incharge:

License No:

Total number of men employed:

lotal namber of men employed.

Total number of women employed:

.... to ....... (Monthly / Fortnightly / Weekly / Daily / Piece Rated) Wage Period from ......

	Receipt by Employee / Bank Transaction I.D. and Date	(29)	
	Rate at which subsistence allowance calculated and amount paid	(28)	
	Unpaid accumulations	(27)	
	Date of payment	(26)	
	sages V tal	(25)	
	snoitoubed latoT	(24)	
	Any other Deductions	(23)	
	Pending Recovery	(22)	
s / Fine	Deduction made on Damages, Loss or Fines	(21)	
amage	Deduction recovery pending at beginning of the month	(20)	
	Deduction imposed on Damages, Loss or Fines	(19)	
	Pending Recovery	(18)	
seo	Advance Recovered	(17)	
Advan	Advance recovery pending at the beginning of the month	(16)	
	Advance Paid	(15)	
	Loss of Pay	(14)	
	Labour Welfare Fund	(13)	
	Employees State Insurance	(12)	
	Provident Fund	(11)	
	Gross Wages	(10)	
	геаче Wages	(6)	
	Overtime Wages	(8)	
	Other Allowances (nature may be specified)	(7)	
	House Rent Allowance	(9)	
	Dearness Allowance	(2)	
	Basic Wage	(4)	
	Number of days worked	(3)	
	Nsme of the employee	(2)	
	Serial No. in Employee Register	£)	
	Advances         Damages / Fine	Name of the employee  Number of days worked  Mumber of days worked  Beare Wages  Cross Wages  Cross Wages  Cross Wages  Cross Wages  Cross Of Pay  Pending Recovery  Pending R	(3)         Mumber of days worked         Mounted         Mounted

## FORM No - XXII

# REGISTER OF LEAVE AND SOCIAL SECURITY BENEFITS. [See sub-rule (1) of rule 36]

Name and Address of the Beedi and Cigar Establishment: Name and Address of the Employer:

Name of the Manager/Incharge:

License No:

		:	:
Gratuity Benefits	Amount paid as Gratuity in case of exit of the employee	(20)	
Gratui	Whether nomination received from the employee	(19)	
	Leave with Wages as per Section 9 or 10 under MB Act, 1961	(18)	
enefits	Amount paid as Medical Bonus and Date of payment	(17)	
Maternity Benefits	Subsequent payment of maternity benefit and date of payment	(16)	
M	Amount of Maternity benefit paid in advance, of expected delivery and Date of payment	(15)	
	Date of giving notice of pregnancy / delivery	(14)	
φ >	Leave balance at end of the month	(13)	
Other Leave	Leave availed during the month	(12)	
Ō	Leave at beginning of the month	(11)	
eave	Leave balance at end of the month	(10)	
Medical Leave	Leave availed during the month	(6)	
Me	Leave at beginning of the month	(8)	
	Leave balance at the end of the month	(7)	
Earned Leave	leave availed during the month	(9)	
Earne	Leave earned during the period	(5)	
	Leave at the beginning of the month	(4)	
Industrial Worker / Home Worker		(3)	
Name of the employee		(2)	
Serial No. in Employee Register		5	

R. KIRLOSH KUMAR, Secretary to Government.

## HOME DEPARTMENT

## Amendments to the Tamil Nadu Prison Rules, 1983.

[G.O. Ms. No.367, Home (Prison-IV), 3rd September 2021, ஆவணி 18, பிலவ, திருவள்ளுவர் ஆண்டு–2052.]

No. SRO-A 19/2021.—In exercise of the powers conferred by Section 59 of the Prisons Act, 1894 (Central Act IX of 1894), the Governor of Tamil Nadu hereby makes the following amendments to the Tamil Nadu Prison Rules, 1983.

### **AMENDMENTS**

In the said Rules,-

(1) for rule 794, the following rule shall be substituted namely:-

"794. Open Air Prisons.- The following are the Open Air Prisons in the State namely:-

- (i) Chennai (attached to the Central Prison-I, Puzhal)
- (ii) Coimbatore (attached to the Central Prison, Coimbatore)
- (iii) Cuddalore (attached to the Central Prison, Cuddalore)
- (iv) Madurai (attached to the Central Prison, Madurai)
- (v) Palayamkottai (attached to the Central Prison)
- (vi) Purasadaiudaippu in Sivagangai District
- (vii) Salem (attached to the Central Prison, Salem)
- (viii) Singanallur in Coimbatore District
- (ix) Trichy (attached to the Central Prison, Trichy)
- (x) Vellore (attached to the Central Prison, Vellore)

Explanation .- The above prisons are essentially in the nature of gardens annexed to the nearest Central Prison.";

- (2) in rule 797,-
  - (a) for item (3), the following item shall be substituted, namely:-
    - "(3) Prisoners having any criminal case pending in a court."
  - (b) items (9), (10) and (11) shall be omitted.

S.K. PRABAKAR,

Additional Chief Secretary to Government.